

HUMAN SERVICES CENTER HVAC DUCT AND SYSTEM CLEANING

Questions and Responses

PROPOSALS ARE DUE NO LATER THAN AUGUST 23, 2021 BY 5:00 PM CDT

RFP 2464

BUYER:
Department of Social Services Human
Services Center

POC: Dawson Lewis
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Q1: RFP 2464: Are the pricing to be broken out by Buildings A-O & Admissions lump sum each?

A1: Pricing should be lump sum cost per building.

Q2: Is there a scheduled date for the site visit? Or who do we contact to set one up?

A2: Visits must be completed by August 16, 2021. Visits are coordinated through the following email address: ed.arens@state.sd.us

Q3: What standards are you having contractors follow per Cleaning? NADCA (Best)?

A3: The standard was not defined but will be NADCA.

Q4: What type of inspections are required? Someone to inspect daily (best)? Pre & Post pictures? Both?

A4: Pre and post construction pictures will be adequate, with a final project walk through.

Q5: Are there any mechanical duct layout drawings?

A5: Yes. Email mike.magorian@state.sd.us for prints.

Q6: Have the systems been cleaned before?

A6: No. The facility opened in 1996.

Q7: Are you requiring contractors be certified and members of NADCA?

A7: No.

Q8: Is cut and patch acceptable? Or will access doors be required?

A8: Yes, cut and patch is acceptable, but internal insulation needs to be secured and/or reinsulated.

Q9: Is the ductwork internally lined? If so, will it be required to be encapsulated?

A9: Some ductwork in mechanical rooms are lined (there are access panels. No, encapsulation is not required.

Q10: What kind of background check will be done?

A10: None.

Q11: Who will be providing new filters after the units are cleaned?
A11: HSC will provide new filters.
Q12: How many buildings can be done at once?
A12: No more than 3.